

## RECRUITMENT ADVERT – TRAINEE INTERNAL AUDITOR

Murray & Dickson Construction (Pty) Ltd is looking for a suitable candidate to fill the position below. The incumbent will be based at the company's head office premises.

**Position:** Trainee Internal Auditor  
**Nature of contract:** Fixed Term  
**Office Location:** Sunninghill

### Requirements:

|                                  |                                                                                            |
|----------------------------------|--------------------------------------------------------------------------------------------|
| <b>Education / Qualification</b> | Grade 12<br>Bachelor's degree in Internal Audit / Finance / Risk Management                |
| <b>Training / Experience</b>     | No experience needed<br>Basic understanding of financial principles and Business processes |

### Skills and Attributes:

- Attention to detail
- Ability to identify anomalies, errors and inconsistencies
- Logical thinking and problem solving
- High level of integrity and ethical conduct
- Willingness to learn and develop
- ability to follow instructions
- Strong written and verbal communication skills

### Key Responsibilities:

- Support internal audit planning and assist in the execution of audit engagements.
- Conduct audit fieldwork, including construction site inspections, policy and document reviews, process walkthroughs, and basic control testing.
- Collect and analyse data to identify risks, exceptions, and control deficiencies.
- Prepare audit documentation in accordance with internal audit methodology and professional standards.
- Contribute to drafting audit findings that are fact-based and evidence driven.
- Monitor corrective actions by following up on audit recommendations and tracking implementation progress.
- Assist in special reviews, investigations, and ad hoc audits as required.
- Uphold confidentiality and professionalism in all audit-related activities.
- Any other reasonable task that you may be required to fulfil.

Do you **Get** what we are looking for?

Do you **Want** to join our team in this role and abide by our core values and Unwritten Ground Rules (UGRs)?

Do you have the **Capacity** to fulfil the above responsibilities?

If yes, then send your CV to [recruitment@mdconstruction.co.za](mailto:recruitment@mdconstruction.co.za), citing the position you are interested in **before the close of business on 24 July 2026**. Correspondence will be entered into with shortlisted candidates only.